A.M. Drop-off
Drop-off

- If arriving before 7:25, use East Entrance
  - Students in MPR until 7:25
  - TAs will escort scholars to class
- If arriving between 7:25 and 7:45, use East or West Entrance
  - East for car drop-off
  - West for walk-up
  - TAs will escort scholars to class
Early Drop off
(7:00-7:25)

Drop scholar off at this gate
7:25 AM to 7:45 AM

This is the drop off zone: DO NOT EXIT YOUR CAR
Walk up option

Park here

Drop off here
P.M. Pick-up
Half Day Kindergarten

11:25 AM Pick up

- Use middle gate on East side of campus
  - There will be signs for the first week
- Have pick-up card ready
  - If you forgot your card, go the front office first to obtain a temporary card, then return to east end
- 11:25 scholar will line up inside the gate
- Show card to teacher to collect your scholar
Half Day
11:25 Pick up

Pick scholar up at this gate
2:50 PM Pick up- Kinder only

- Use gate on west side of campus
  - There will be signs for the first week
- Have pick-up card ready
- Show card to teacher to collect your scholar
2:50 Pick up

Kindergarten only
No siblings

Pick scholar up at this gate
3:10 PM Pick-up

- 2 options
- East parking lot is for drive through pick-up
- West parking lot is for walk up pick-up
- Follow appropriate traffic pattern
Drive-through

- Use your turn signal to let traffic director know that you would like to use the drive-through
- Have pick-up card ready
- Teacher will scan your QR code and indicate a cone number
- Pull up to the assigned cone number
- Your scholar will be waiting for you
Walk-up

- Use West Entrance
- Have pick-up card ready
- Line up at marked location
- Teacher will scan your QR code
- Your scholar will be delivered to you
3:10 - walk up option

Park here

Pick up here
Parking - these are the ONLY parking spots designated for ACTE