

Archway Trivium East

PSO General Meeting Minutes

Monday, February 24, 2020

Attendance: Sherita Shipley, Alisha Hunsaker, Tracie Petro, Sylvia Trujillo, Tina Cao, Alicia Drotning, Alicia Torres, Julia Gilliatt, Headmaster Philabaum, Lindsey Amparan, Nicole Gray

8:31am Welcome

Reports

- Fundraising- Presented by Tracie: Box Tops has gone digital. PSO and parents can keep track online. Also still promoting AmazonSmile and Fry's. Cafe Rio was a success and raised \$287.41. Panera is scheduled for 3/24 4-8pm. Urban Air is a possibility for April date. Malia to try and coordinate dinner and dessert with Spring Concert dates.
- Treasurer- Alicia T. presented: account balance of \$12,293.92. PSO Treasurer email was part of a phishing scam so the email has been removed from the website. No critical information was compromised. Great Hearts IT is involved and working on a permanent solution for all schools.
- Lunch Program- Sylvia presented: volunteers for Q3 are all full and for Q4 are almost half full
- Emergency Lunches- Alicia D. presented: 46 lunches are still unpaid. 15 new lunches were handed out in 7 days. 9 unpaid lunches have been sent 4 or more emails requesting payment; 8 are two or more and 29 are 1 email. Square payment has been set up and is slowly working. 1 unpaid lunch from November and 1 unpaid from August 2019 were paid through square. Role of checking lunches was removed from teachers because it felt like a burden, but maybe to piggy-back off attendance might work better. The idea of volunteers helping check for lunches or an automated call or text to parents discussed but many details to work out. This program is not a legal obligation but a service offered by the PSO; however currently with the cost of the unpaid lunches this cannot sustain itself. Lunches are needed replenishing approximately every 10 days whereas compared to last year PSO was replenishing every 3 weeks. The program may need to freeze or be indefinitely ended. Money could be raised to pay for unpaid lunches by other willing families at the beginning or the end of the year.

- Teacher Appreciation- Julia presented: Lunches provided by grade are 2/26- 4th grade, 3/25- Kinder, April- TBD, and May Breakfast and lunch during Teacher Appreciation week. Teacher Gift in April (reusable bag) from the PSO. Appreciation gifts for the other school staff and lunches as follows: Admin- Notes, Nurse- Supply drive, Porter- TBD. Also, Headmaster Birthday in middle of Teacher Appreciation week.
- Class Coordinators- Tracie presented: All class coordinator spots are filled and meeting in place with 5th grade to discuss EOY activities.
- Social- Trace presented: Run the Virtues was wet and soggy but still great turnout. Kids Heart Challenge 2/28. All donation requests have been sent out and filled but volunteers are still needed. We will push through facebook to promote
- Teacher Birthdays- Alisha presented: pre grade birthday celebrations working out this year and 1st grade to fulfill March.
- Book Fair & Read-A-Thon- Nicole presented: Dates for Fall Scholastic Fair scheduled 10/26-10/28 and new ATE email for book fair created.
- Service- Sherita presented: Water drive 3/23-3/27 through St. Mary's Food Bank. School service project is still tentative with possibility of a movable storage shed.

Headmaster's address: New Fingerprint clearance through Raptor program. West is a trial school, as we hear more, information will be spread. New school land movement may have a decision 3/6

New Business

- K-5 ATE Field Day March 20th
 - Donation and Volunteer Sign-ups
- Appreciation Dates
 - Palmira & Porters March 26th
 - Administration April 22nd
 - Nurse May 1st
 - Teacher Appreciation Week May 11th-15th
- Kindergarten Welcome Committee- Mrs. Parsons and Mrs. Welker
- Uniform Exchange in May during Teacher Appreciation Week
- Recent Purchases for Building B- Total of \$116.09
 - Coffee Maker

- Microwave
- School-Wide Needed Donations
 - Lysol Wipes
 - Tissues

Open Floor for Discussion from Parents

- Lindsey A. discussed the need for teachers or a parent volunteer to maintain parking lot/ student drop off presence in the mornings after the assigned time in which teachers normally leave. Scary and dangerous situation for kids with parents not following route and maintaining line once “on-one is watching”

Upcoming Events

- 2/28 Kids Heart Challenge Family Event
- 2/24 PSO General Meeting
- 2/26 Teacher Appreciation Meal Provided by 4th Grade
- 2/28 Kids Heart Challenge
- 3/1 LAST DAY to Purchase Yearbooks
- 3/2-3/19 Re-Enrollment for CURRENT K-4
- 3/4 Staff Birthdays Provided by 1st Grade
- 3/6-3/13 Spring Break
- 3/18 Trivium Prep Preview (5th Grade Families)
- 3/20 Field Day (K-5)
- 3/23-3/27 Water Drive for St. Mary’s Food Bank Alliance
- 3/24 PSO Family Night at Panera Bread 4-8pm
- 3/25 Staff Meal Provided by Kindergarten
- 3/26 Porter Appreciation Day
- 3/27 Half-Day
- 4/8 Staff Birthdays Provided by Kindergarten
- 4/14 ATE Diamondbacks Choir Night
- 4/22 Administration Appreciation Day

- 4/29 Teacher Appreciation Meal Provided by 3rd Grade
- 5/1 School Nurse Appreciation Day
- 5/4 K-2 Concerts
- 5/7 3-5 Concerts
- 5/7 Headmaster Philabaum's Birthday
- 5/8 Arts Walk
- 5/6 Staff Birthdays provided by PSO
- 5/11-5/15 Teacher Appreciation Week

Next PSO General Meeting 8:30 a.m., Monday, May 11th

Meeting Adjourned 9:22am