



Archway Trivium East Health and Safety Procedures for In-person Learning Effective September 2, 2020

Traffic Flow for Student Drop/Off Pick-Up

[Please review these slides](#) in coordination with the Traffic Flow Procedures in our Family Handbook for information on how to navigate drop-off and pick-up next week. If you have questions about the drop-off and pick-up procedure, please contact Clay Scott at cscott@archwaytriviumeast.org. **Please note that there will be *NO walk-up drop-off or pick-up at any entrance until further notice.***

Student Health & Safety Protocol Reminders

- **Temperature Check Procedures**

1. Please take your child's temperature at home before leaving for school. If their temperature is 100.0 or higher, please keep them home. (See [Health Policy](#) for when to return).
2. When your child arrives on campus (by car drop-off only), they will exit the car. A faculty member will then take their temperature with a touchless thermometer. If their temperature reads 100.0 degrees or higher, you will be asked to pull your car up to a designated waiting area. A second thermometer check will be taken. If your child's temperature is 100.0 or higher, you will be asked to take them home.
3. All campus visitors will have their temperatures checked upon entering the campus.

- **Face Covering Policy**

Your child will be given a neck lanyard to hook their mask to, and which will be used at times when the mask is permitted to be removed. These lanyards will remain in the classroom and **not taken home**. No messaging is permitted on masks (with exception of academy-related messages). Varied Colors and patterns are permitted. Face shields may be worn upon request, but do not replace masks.

Drop Off - Masks required.

Hallways - Masks required.

Classroom - Masks encouraged. Face shields, upon request. Masks may be taken off if needed while seated at desk. Desk Shields installed for extra safety.

Lunch - No mask requirement while seated and eating. Mask required when walking to the lunchroom, within the lunchroom, and to the playground. Face shields, upon request

Playground - No mask requirement.

Pick Up - Masks required.

The Great Hearts Face Covering Policy may be found on the [Safe Return AZ](#) website.



ARCHWAY CLASSICAL ACADEMY | TRIVIUM EAST

A Great Hearts Academy

14130 West McDowell Road, Suite 222 | Goodyear, AZ 85395 | Office: (623) 866-4718 | Fax: (623) 866-4719 | www.archwaytriviumeast.org

- **Health and Safety Standards**

We ask that you discuss with your child these safety and health standards which will be expected of them:

1. Handwashing/Hand Sanitization will be done upon entering and exiting the classroom, before and after eating snacks/lunch, after using the restroom, and after blowing their nose/touching their face.
2. Social distancing includes staying at their desk during instruction, one child per sink in the restroom, and not crowding one another. Please talk to them about physical space.
3. Covering their coughs and sneezes.
4. Material sharing is minimized, they will need to use what is issued to them.

Here are some helpful videos from our Great Hearts Health Office team regarding face masks and handwashing. Please take a few minutes to watch these with your students, if you haven't already done so.

[Handwashing Video for Archway Students](#)

[How to Properly Wear a Face Mask](#)

If you have any questions, please reach out to our School Nurse, Carrie Nielson, at cnielson@archwaytriviumeast.org.

- **Great Hearts Health Policy and COVID Incident Report Guidelines**

Please review the *Health Policy Guidelines for Students and Staff* and the *COVID Incident Response Guidelines* on the [Great Heart Safe Return AZ website](#). These documents provide guidance on the symptom guidelines for keeping students/staff home and when to return to school if you suspect or have tested positive for COVID-19 as well as the guidelines for what to do if you receive a positive COVID-19 test, are exhibiting COVID-19 symptoms, come into close contact to someone who tested positive for COVID-19, etc.

- **Refillable Water Bottle Reminder**



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We highly encourage all students to bring their own water bottles to school. The water fountains are available, but bringing their own water bottle will allow our students to stay hydrated, avoid the need to leave the classroom as frequently, and minimize the sharing of the water fountain. We are also in the process of installing a water bottle filling station for our students use. Again, water is available, but this practice is a very helpful one.

